

HAWAII STATE DEPARTMENT OF EDUCATION

PROCUREMENT AND CONTRACTS BRANCH

May 14, 2026

ADDENDUM A

TO

INVITATION FOR BIDS

IFB D26-071

TO

FURNISH AND DELIVER COMMODITY PROCESSED ITEMS
TO HAWAII STATE DEPARTMENT OF EDUCATION CAFETERIAS,
STATEWIDE

PART I: The following changes are hereby made:

- Replace Detailed Specifications for Item Numbers 1 and 7 with the following:

- 1 **CHEESE STUFFED BREADSTICKS**, Bulk Pack, approximately 2 oz. This product shall be a breadstick made utilizing 51% whole grain flour meeting the whole grain rich criteria that is stuffed with 100% mozzarella cheese. One (1) approximately 2 oz. serving shall consist of one (1) breadstick that shall provide 1 oz. equivalent meat/meat alternate and 1 oz. equivalent grain under the USDA Child Nutrition (CN) Meal Pattern requirements. Calories shall not exceed **150**, sodium shall not exceed **240** milligrams and total fat shall not exceed **7** grams per serving (1 stick). This product shall not contain any sodium nitrates, sodium benzoate, L-Cysteine, Calcium Propionate, BHA and BHT. This product shall come in a bulk pack case that contains approximately 112 / 2 oz. servings.

Manufacturer Approved Brands: Wild Mike's 11001 or pre-approved equal.

- 7 **CHEESE BITES**, Bulk Pack, Each individual piece shall be approximately 1 oz. One (1) piece constitutes one serving. This product shall be a cheese bite made utilizing real mozzarella cheese and 51% whole grain flour meeting the whole grain rich criteria. Each approximately 1 oz. piece shall provide .5 oz. equivalent meat/meat alternate and .5 oz. equivalent grains under the USDA Child Nutrition (CN) Meal Pattern requirements. Calories shall not exceed **78**, sodium shall not exceed **118** milligrams and total fat shall not exceed **3.5** grams per piece. This product shall not contain any sodium nitrates, sodium benzoate, L-cysteine, calcium propionate, BHA and BHT. Case pack shall contain approximately 240 / 1 oz. pieces.

Manufacturer Approved Brands: Wild Mike's 11003 or pre-approved equal

- Replace Special Conditions Number 23, Pre-Approved Acceptable Products Process, with the following:

23. Pre-Approved Acceptable Products Process

Offerors are advised that only pre-approved, acceptable products will be considered for award.

Products listed in the specifications have been researched and set a standard of quality and meet all necessary requirements of the Hawaii State Department of Education. It is not the STATE's intention to restrict Offerors to only the manufacturers or brands named; other manufacturers or brands may be evaluated and tested for acceptability.

Parties interested in offering products other than those specified must provide the following for each product.

Documentation (Data Submission Form)

On or before May 18, 2026 at 2:00 p.m. HST, interested parties must email a copy of the following documents to the Hawaii State Department of Education, Procurement and Contracts Branch, via email to: wendy.ebisui@k12.hi.us. Documents shall include:

1. Exhibit A, Data Submission Form (one form per product) – completed and signed;
 - a. IFB item No. and product description on Data Submission Form
 - b. Manufacturer or brand name, UPC or GTIN number, or other identifier of product
2. Copy of Manufacturer's ingredient label; and
3. Copy of Nutrition fact sheet, if applicable.

The burden of proof as to the comparative quality and suitability of the offered product shall be upon the Submitter. Products submitted shall comply with Specifications.

The Hawaii State Department of Education has the right to request for clarification from the Submitter. Any request for clarification that is not responded to in a timely manner may result in the Submitter's requested products being disapproved. In addition, the Hawaii State Department of Education has the option to classify products as disapproved if the Exhibit A and its accompanying information is incorrectly completed.

On or around May 20, 2026, the STATE will issue an addendum listing all products submitted for pre-qualification and will include the classification of each product as "Approved" or "Rejected". Products classified as "Approved" shall be considered as pre-approved by the STATE as an acceptable product.

All information submitted shall become the property of the STATE and may be retained for future reference.

The Hawaii State Department of Education shall be the sole judge as to the acceptability of the submitted item(s) and its decision will be final.

Any offer for products that have not been listed as a pre-approved acceptable product will be automatically rejected and will not be considered for award.

- Replace Special Conditions Number 41.1, Product Quality, with the following:

41.1. Product Quality

Product quality requirements shall be in accordance with IFB Specifications, Section 12, Product Quality. The STATE reserves the right to request for a sample production case for quality assurance monitoring. The sample shall be provided to the STATE within seven (7)

business days and delivered to the address specified by the STATE. Any samples provided shall become the property of the STATE and may be retained for future reference.

- Replace Special Conditions Number 44, Delivery Requirements, third and fourth paragraph, with the following:

Deliveries to school cafeterias shall be made between 6:00 a.m. and 2:00 p.m. Deliveries shall be scheduled for at least two (2) non-consecutive business days per week for all schools on Oahu, Hawaii, Maui, and Kauai. (Note: Friday and Monday are considered “consecutive business days” since no business is transacted on Saturday and Sunday.)

Molokai shall have deliveries to the dock or airport two (2) days per week. The STATE will arrange for transportation to Schools.

Lanai shall have deliveries to the dock or airport one (1) day per week. The STATE will arrange for transportation to Schools.

- Replace Special Conditions Number 44, Delivery Requirements, second to last paragraph, with the following:

The CONTRACTOR shall provide a delivery schedule based on the Exhibit B – List of Schools, to the CA within ten (10) calendar days from award and any changes to the normal delivery schedule will be communicated in writing, at least thirty (30) calendar days in advance of implementation.

1. The schedule shall reflect that the CONTRACTOR delivers the contracted products at least two (2) non-consecutive business days per week to all schools participating in the SFSB program that place an order, except for schools on Lanai, which shall have a minimum of one (1) delivery day per week. Delivery may be subject to delays due to uncontrollable situations, including but not limited to, inclement weather, natural disasters, and school designed waiver days. (Note: Friday and Monday are considered “consecutive business days” since no business is transacted on Saturday and Sunday.)
 2. If the CONTRACTOR cannot deliver the contracted products within the specified time, the CONTRACTOR shall notify the CA and make alternate arrangements.
 3. If the CONTRACTOR accepts an order and is unable to fulfill the order, the CONTRACTOR shall notify the SFSM of the shortage, at least, five (5) business days before the delivery date.
 4. All deliveries of refrigerated and/or frozen food products shall be made in vehicles with refrigeration and/or frozen systems as per State of Hawaii Department of Health Food Safety Branch guidelines. The ordering school reserves the right not to accept deliveries made in non-temperature-controlled vehicles.
- Replace the Exhibit C, Offeror Information, with the attached.

- Replace the IFB Cover Page with the following to revise dates:

HAWAII STATE DEPARTMENT OF EDUCATION
PROCUREMENT AND CONTRACTS BRANCH

May 6, 2026

INVITATION FOR BIDS

Number IFB D26-071

SEALED BIDS

TO

FURNISH AND DELIVER COMMODITY PROCESSED ITEMS
TO HAWAII STATE DEPARTMENT OF EDUCATION CAFETERIAS, STATEWIDE

**will be received through the State of Hawaii eProcurement System (HlePRO) at
<https://hiepro.ehawaii.gov/welcome.html> until 4:30 p.m., Hawaii Standard Time (HST)**

on

JUNE 2, 2026

Offerors interested in responding to this electronic solicitation must be registered on the HlePRO (<https://hiepro.ehawaii.gov/welcome.html>) in order to participate in this procurement. Registration is free. Once registered, Offerors can login to view and respond to the HlePRO solicitation.

On or before May 18, 2026 at 2:00 p.m. HST, Requests for Consideration of “Pre-approved Acceptable Products”, will be received in the Hawaii State Department of Education, Procurement and Contracts Branch, 94-275 Mokuola Street, Room 200, Waipahu, Hawaii 96797 or via email to wendy.ebisui@k12.hi.us. Refer to IFB Special Conditions No. 23, Pre-Approved Acceptable Products Process.

Questions relating to this solicitation may be directed to Wendy Ebisui, Procurement and Contracts Support Specialist, at telephone (808) 675-0130, via facsimile (808) 675-0133, or via email at wendy.ebisui@k12.hi.us.

PART II: The following questions are responded to:

Q1 Is the Department able to process other commodity Mozzarella Cheeses, such as Code 100022 Frozen LMPS block Mozzarella, or 100021 Shredded LMPS Mozzarella?

A1 According to the USDA Foods Available List for SY 2027 (<https://www.fns.usda.gov/usda-fis/foods-available>), items 100022 (LMPS Loaves) and 100021 (LMPS Shredded) are not designated as bulk items for processing. The list of commodities eligible for further processing is determined by the USDA Food and Nutrition Service (FNS). The Department operates within the framework of the annual USDA Foods Available List and can only process items that FNS has officially designated for diversion. Codes 100022 and 100021 are currently classified for Direct Delivery only.

Q2 If approved, when will we need to submit samples?

A2 Samples are not required under Pre-Approved Acceptable Products at this time.

EXHIBIT C
Offeror Information

Exhibit C shall be provided to the STATE within three (3) business days from STATE's request.

Offeror shall provide information regarding its Distributor's permanent State of Hawaii-based business office and the applicable warehouse(s).

Offeror: _____

A. State of Hawaii-based Office

Offeror shall provide the following information regarding its Distributor's State of Hawaii Business Office that they intend to use in the performance of obligations under this solicitation. (Reference Special Conditions, Offeror Qualifications).

Company Name _____
Address _____
Telephone Number _____
Fax Number _____
E-Mail Address (if applicable) _____

B. Personnel

Offeror shall designate at least one (1) employee as the primary point of contact (POC) for this Contract. The POC shall be based at Offeror's State of Hawaii-based Office and shall be available during regular business hours, 7:45 a.m. to 4:30 p.m. HST Monday through Friday, excluding STATE holidays. The POC shall ensure strict adherence to all contractual requirements and shall provide timely communication. The POC shall be capable of answering questions, resolving issues, and providing sales, ordering, and follow-up assistance. (Reference Special Conditions, Offeror Qualifications).

Point of Contact _____
Telephone Number _____
Email Address _____

C. Warehouse Facility

Offeror shall provide the following information regarding its Warehouse Facility(ies) within the State of Hawaii to support delivery capability statewide. Facility must be a compliant warehouse meeting food safety and storage requirements. Facility shall be compliant with the current Good Manufacturing Practices, USDA HACCP compliant and capable of stocking an inventory of products. (Reference Special Conditions, Offeror Qualifications).

Facility Provider _____
Facility Address _____
Facility Telephone Number _____

Offeror: _____

Facility Provider _____

Facility Address _____

Facility Telephone Number _____

Facility Provider _____

Facility Address _____

Facility Telephone Number _____

Facility Provider _____

Facility Address _____

Facility Telephone Number _____

D. Delivery Schedule

Except for Lanai, which shall have deliveries one (1) day per week, deliveries shall be scheduled for at least two (2) non-consecutive business days per week to all schools on Oahu, Hawaii, Maui, Molokai, and Kauai. (Note: Friday and Monday are considered “consecutive business days” since no business is transacted on Saturday and Sunday).

Island	Delivery Days (between 6:00 a.m. and 2:00 p.m.)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

E. Documentation

The Offeror shall submit the following documents. If documents apply to Offeror's Distributor, Offeror shall provide their Distributor's documents:

- a. Copy of Current State of Hawaii Department of Health Food Safety Inspection
- b. Copy of Current State of Hawaii Food Establishment Permit
- c. Copy of the most recent Accredited Third Party Certification review
- d. Copy of the most recent Food Safety Management Systems review
- e. Information as to the conversion method and location of the packing code date